

At 6:05 pm the Board's meeting was called to order in the basement meeting room of the Fremont Town Hall. Present were Selectmen Annmarie Scribner, Greta St Germain, and Brett Hunter; Union Leader Correspondent Jason Schreiber; and Town Administrator Heidi Carlson.

All rose for the Pledge of Allegiance.

Selectmen reviewed the minutes, bills, and correspondence.

OLD BUSINESS

1. Selectmen reviewed the minutes for 16 August 2012. With one typographical error corrected, Hunter moved to approve the minutes as amended. St Germain seconded and the vote was unanimously approved 3-0.
2. In follow-up to the meeting of August 16th, a contract from Faxon's Artesian Wells & Pumps for work at highway site has been faxed to the Town Hall. Pitkin had reviewed it for comparison to the proposal. Hunter moved to accept the proposal presented by Faxon's for the well work. St Germain seconded and the vote was unanimously approved 3-0.
3. Selectmen reviewed the Health Officer and Emergency Management Director stipend Memorandum of Understanding (MOU) documents as presented at the last meeting. Two copies of each were signed, and they will be forwarded to the EMD and Health Officer for consideration.
4. The Road Agent is still working on proposal for the pole barn at the highway shed. Low bid contractors The well cannot be drilled until the septic system approval comes back from Concord.
5. Selectmen asked for the Town Clerk's comments to the Records Retention Policy and asked for it to be back on the agenda next week.
6. The Road Agent is working with the Planning Board and Town Engineer on the application for the lot line adjustment for Rogers Road.
7. Copies of the 2011 Audit report were distributed to the Board. The Board determined that the Auditor's report (page 1); and the Management Discussion and Analysis would be included in the 2012 Town Report.
8. Selectmen again reviewed a letter from Fred Lindahl regarding input to the Lamprey River Advisory Committee. Carlson wrote an article for the newsletter and included it on the website, seeking volunteers to this committee. The Selectmen did not have any further follow-up comment for the Committee's consideration, and Jeanne Nygren will be asked to reply to the email she has from Mr Lindahl.

NEW BUSINESS

1. Selectmen reviewed the manifests for payment this week. Motion was made by St Germain and seconded by Hunter to approve and sign the payroll manifests totaling \$820.70 and \$22,135.62 and accounts payable manifest \$45,579.30 for the current week dated 31 August 2012. The vote was unanimously approved 3-0.
2. Selectmen reviewed the folders of incoming correspondence and bills for payment.

3. Selectmen reviewed and approved two line item transfer requests for the Parks & Recreation budget for 2012.

At 6:50 pm Kathy Arsenault and Christine Goudin met with the Selectmen. Arsenault told the Board that her new job was going well. She then announced that she would have to leave the Tax Collector's position due to the family crisis she is currently addressing.

Selectmen thanked her for being a faithful servant to this Town and stated how grateful they are for her service, and how sorry they are to see her leave. Arsenault thanked the Board and said that the Town has been good to her as well and she thanked the Town.

There was some discussion about the combination of the Town Clerk and Tax Collector positions, and Arsenault said that she and Goudin had discussed this briefly as well.

Goudin said she is making some accommodations at her full-time job and that she was ready to take on the Tax Collector's position. Arsenault and Goudin left the Board's meeting at 7:03 pm.

NEW BUSINESS CONTINUED

4. Selectmen opened the two oil bids which were received by the deadline posted in the most-recent RFP. The bids included different services that were included in the RFP, but the Board made a preliminary decision to award the Town's contract to Hartmann Oil for \$3.24 per gallon with downside protection based on a motion from St Germain and second from Hunter. It needs to be confirmed that Hartmann understands that the Town is not purchasing 25,000 gallons, that is the ceiling, and that the School volume is handled through the SAU office. The savings in fuel costs outweighs the free burner cleanings. Palmer's price was \$3.74 and offers no downside unless you pay \$3.94 per gallon to start.

5. Selectmen again talked about the Beautification Ordinance being include with zoning changes as its own ordinance. The Board needs to finalize a draft to get to the Planning Board for inclusion with 2013 proposed zoning changes.

The Board discussed the combination of the Town Clerk and Tax Collector positions and decided that they will place this on the warrant for voter consideration in 2013.

At 7:20 pm Interim Police Chief Reese Bassett met with the Selectmen. There was discussion about voting equipment that needs to be removed from the police station. At a minimum this includes the scanner, laptop and 3 ring binders, and needed by the Supervisors of Checklist for the upcoming election. Selectmen agreed that the items that are Town property can be removed from the station.

Bassett said that the duty schedules are filled, the Police Department doors are open for business, and there is a lot going on. He mentioned recent burglaries (Pizzeria, Stillwell's Ice Cream); and a daytime residential burglary this week on Main Street. Bassett said they have forensic evidence and they have some solid suspects. He said they have met with County Attorney and are moving ahead methodically on these recent events. He mentioned a recent sexual assault as well, indicating the community at large should not be concerned. Victim advocates are working this case with police.

He said there is an increase in call volume, but operationally the Department is moving forward in a direct and positive way.

He noted that several officers have received their dress vest, which he described as cover similar to a tactical vest, with pockets in the vest to handle gear. He said it helps with disbursement of weight of the

gear of police officers. Five officers now have them to test them. He said they are very functional; and they will likely look to buy some more next year.

Selectmen received a complaint about the firing range from a Main Street resident, and Bassett had addressed this with the complainant. He explained that the Department formerly did all of their firearms training at once with everyone and it was difficult based on different levels of expertise. They have since begun to do it in smaller groups. There was a session scheduled for a Sunday, which Bassett said they would try to avoid in the future. Scheduling has to be dependent on when the availability of the workers (who work full-time elsewhere). Bassett also suggested placing advance notice on the website and in the newsletter so that residents nearby would at least have some notice that firearms training was coming up.

The School signs are all up and operational thanks to Officer Huard. Officer Huard has also been helping with the computers as he had IT experience from his position with the Allenstown Police Department.

At 7:30 pm Mike Rydeen came in to the meeting.

Bassett said that the speed trailer out on a regular basis to address speed complaints in different areas of Town.

With regard to Fremont's Trick or Treat, Bassett suggested having it on the Sunday prior to Halloween, indicating that it was difficult for parents to get home from work on weekdays, and that there was less traffic on a Sunday for safety of trick-or-treaters. Selectmen agreed and set the date for Fremont Trick or Treat on Sunday October 28th from 5:00 to 7:30 pm.

Bassett then mentioned a company called MHQ out of Marlboro Massachusetts who does sales and outfitting of police cruisers. He discussed the new style of police car because the Ford Crown Victoria is no longer made. MHQ has six blue Crown Victoria units left, and they do all of the conversion, however they can't hold onto it, so it is not an option for Fremont now. There will likely be a vehicle on the warrant for 2013, and since the Crown Victoria is no longer available, more funding will be needed to retrofit new cars moving forward (as Crown Victoria's are a different size and shape than the new models available).

At 7:40 pm Moderator Michael Rydeen met with the Board to discuss upcoming voting events on September 11, 2012 and November 6, 2012. He distributed copies of the voting layout. He explained that the new voter ID law will be in effect to some degree at the primary and the general election for 2012.

There was discussion about layout and personnel. Equipment will be located, and anyone available will plan to meet at Ellis School at 3:00 pm on Monday September 10, 2012 to begin setup. The Town Clerk will be over at 5:00 pm after the office hours from 3:00 to 5:00; and Moderator Rydeen said he could get there around 6:00 pm after work.

Rydeen and Jason Schreiber left the meeting at 7:59 pm.

At 8:00 pm Reese Bassett met with the Board and asked to enter Non-Public Session pursuant to NH RSA 91-A:3 II (a) and (c). The roll call vote was unanimously approved 3-0: Hunter – aye; Scribner – aye; St Germain – aye.

At 9:15 Hunter moved to come out of non-public session. St Germain seconded and the roll call vote was unanimously approved 3-0: Hunter – aye; Scribner – aye; St Germain – aye.

Hunter moved to seal indefinitely the minutes of the meeting. St Germain seconded and the roll call vote was unanimously approved 3-0: Hunter – aye; Scribner – aye; St Germain – aye.

Selectmen signed forms required by NH Police Standards and Training regarding the personnel changes at the Police Department.

NEW BUSINESS CONTINUED

5. Copies of budgets were distributed to Selectmen including 4195 Cemeteries; 4240 Building Inspection; and 4290 Emergency Management. There was some discussion about budget organization and budgets received to date from Departments.

6. Selectmen reviewed the MS-1 form which is due to be submitted this week. The State's form has changed, making it completely electronic, so no signatures are needed on the actual submission. Selectmen initialed the Town's copy. The overall assessed valuation for the 2012 tax rate is up just over two million dollars.

7. Selectmen reviewed three bids which were received in accordance with the deadline for printing of the 2012 Town Report:

Country Press \$1,919.00 for 650 copies / \$2.95/unit for additional reports
Hannaford & Dumas \$2,572.00 for 650 copies / \$3.96 for additional reports
Town & Country Reprographics Inc \$3,965.00 / \$5.90 per unit

Motion was made by St Germain and seconded by Hunter to award Country Press the 2012 Town Report printing work. The vote was unanimously approved 3-0.

8. The Plaistow Elder Affairs Committee is sponsoring a SERVICE FAIR on Wednesday September 26, 2012 from 10:00 am to 1:00 pm at the Plaistow Fish & Game Club on May Avenue in Plaistow NH. All are welcomed to attend to learn about senior services in the area. This has been posted in Town Buildings and put as a news note on the website.

9. Carlson discussed with the Board current Safety Committee progress in response to a visit from the NH Department of Labor's visits on Tuesday and Thursday this week. The Town needs to purchase some additional safety equipment. A Safety Committee meeting is posted for 9:00 am Friday morning at the Town Hall. Additionally, a representative from Primex (the Town's Workers Compensation Insurance carrier) will meet with Jeanne Nygren and Carlson next week for additional guidance and assistance.

All Town Offices will be closed on Monday September 3, 2012 in observance of Labor Day. Trash and recycling collections are delayed by one day during the holiday week. The next regular Board meeting will be held on Thursday September 6, 2012.

With no further business to come before the Board, motion was made by Hunter and seconded by St Germain to adjourn the meeting at 10:00 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator